

Please read the accompanying guidance before completing the form.

This **Impact Assessment (IA)** toolkit, incorporates a range of legislative requirements that support effective decision making and ensure compliance with all relevant legislation. **Draft versions of the assessment should be watermarked as “Draft” and retained for completeness. However, only the final version will be made publicly available. Draft versions may be provided to regulators if appropriate. In line with Council policy IAs should be retained for 7 years.**

| | | | | | |
|--|--|------------------------|------------|-------------------------|-----------------|
| Service Area | HTR | Head of Service | Matt Perry | Portfolio Holder | Clr Aled Davies |
| Proposal | Review & Efficiencies within School & Public Transport Provision | | | | |
| Outline Summary / Description of Proposal | | | | | |
| <p>The existing budgets for both Public and School Transport are significant, circa £10.2m and £2.6m controllable budget respectively.</p> <p>Provision of school transport is a statutory requirement, whereas local authorities have a duty under the 1985 Transport Act to ‘<i>secure the provision of such public transport services as they consider appropriate to meet any public transport requirements which would not otherwise be met</i>’. In a sparse, rural county such as Powys the viability for commercial routes are few and therefore is a need for a subsidised services to meet the need and satisfy our duty.</p> <p>Public and School transport are interdependent with an integrated approach being applied to operate them efficiently. This interdependency therefore presents complications when considering statutory and non-statutory provisions. The other dependency for school transport is the School network and any present and future re-modelling of schools. Transport is a critical element that needs to be considered in determining the most appropriate school provision (numbers/locations). It is therefore imperative that when looking at the remodelling of the school network, that proper consideration is given to the £55k per day it currently costs to transport learners to school.</p> <p>The other interdependency that needs careful consideration, is the impact of any reduction in capacity or routes now, against taking forward proposals in the 21st Century Schools programme. For example, the likely additional costs to transporting more learners to potentially less schools.</p> <p>An indicative percentage saving has been applied crudely to both budgets based on improved efficiencies, set against existing and future budget pressures. As a result of a new funding regime via Welsh Government, this has allowed the Transport department to reprofile its budgets and meet the savings outlined below.</p> | | | | | |
| Proposed saving | 2020/21 | 2021/22 | 2022/23 | Total Saving | |
| 3% reduction in schools transport spend | | -£276,804 | | -£276,804 | |
| 10% reduction in net public transport budget | | -£272,117 | | -£272,117 | |

1. Version Control (services should consider the impact assessment early in the development process and continually evaluate)

Cyngor Sir Powys County Council
Impact Assessment (IA)

The integrated approach to support effective decision making



| Version | Author | Job Title | Date |
|---------|-------------|--|------------|
| V1.0 | John Forsey | Senior Manager Corporate Fleet & Transport | 18/12/2020 |
| | | | |
| | | | |

2. Profile of savings delivery (if applicable)

| 2018-19 | 2019-20 | 2020-21 | 2021-22 | 2022-23 | TOTAL |
|---------|---------|---------|---------|---------|-------|
| £ | £ | £ | £549k | £ | £ |

3. Consultation requirements

| Consultation Requirement | Consultation deadline/or justification for no consultation |
|--------------------------|--|
| Choose an item. | |

Cyngor Sir Powys County Council

Impact Assessment (IA)

The integrated approach to support effective decision making



4. Impact on Other Service Areas

| Does the proposal have potential to impact on another service area? (Have you considered the implications on Health & Safety and Corporate Parenting?) PLEASE ENSURE YOU INFORM / ENGAGE ANY AFFECTED SERVICE AREAS AT THE EARLIEST OPPORTUNITY | | | | | |
|--|--------------------------|--|-------------------------------------|--|--------------------------|
| Adult Services | <input type="checkbox"/> | Education | <input checked="" type="checkbox"/> | Legal and Democratic Services | <input type="checkbox"/> |
| Children's Services | <input type="checkbox"/> | Finance | <input type="checkbox"/> | Property, Planning and Public Protection | <input type="checkbox"/> |
| Commissioning | <input type="checkbox"/> | Highways, Transportation and Recycling | <input type="checkbox"/> | Transformation and Communications | <input type="checkbox"/> |
| Digital Services | <input type="checkbox"/> | Housing and Community Development | <input type="checkbox"/> | Workforce and OD | <input type="checkbox"/> |
| Data Protection Impact Assessment | | | | | |
| Will the proposal involve processing the personal details of individuals? Yes X No <input type="checkbox"/> | | | | | |
| Is Powys County Council the data controller? Yes X No <input type="checkbox"/> | | | | | |
| If you have answered yes to either of the above you will be required to complete, as a minimum, the screening questions on the data protection impact assessment. For further advice please contact the Data Compliance Team. | | | | | |

4a Geographical Locations

| What geographical area(s) will be impacted by the proposal? (Chose all those applicable) | | | | | | | |
|--|-------------------------------------|-------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Powys | <input checked="" type="checkbox"/> | Brecon | <input type="checkbox"/> | Llandrindod and Rhayader | <input type="checkbox"/> | Machynlleth | <input type="checkbox"/> |
| | | Builth and Llanwrtyd | <input type="checkbox"/> | Llanfair Caereinion | <input type="checkbox"/> | Newtown | <input type="checkbox"/> |
| North | <input type="checkbox"/> | Crickhowell | <input type="checkbox"/> | Llanfyllin | <input type="checkbox"/> | Welshpool and Montgomery | <input type="checkbox"/> |
| Mid | <input type="checkbox"/> | Hay and Talgarth | <input type="checkbox"/> | Llanidloes | <input type="checkbox"/> | Ystradgynlais | <input type="checkbox"/> |
| South | <input type="checkbox"/> | Knighton and Presteigne | <input type="checkbox"/> | | | | |

Cyngor Sir Powys County Council

Impact Assessment (IA)

The integrated approach to support effective decision making



5. How does your proposal impact on Vision 2025?

| Council's Well-being Objective | How does the proposal impact on this Well-being Objective? | IMPACT Please select from drop down box below | What will be done to better contribute to a more positive impact or to mitigate any negative impacts? | IMPACT AFTER MITIGATION Please select from drop down box below |
|--|---|---|---|--|
| The Economy We will develop a vibrant economy | Project will have to be progressed to consider impact of proposals | Neutral | | Neutral |
| Health and Care We will lead the way in providing effective, integrated health and care in a rural environment | N/A | Unknown | | Unknown |
| Learning and skills We will strengthen learning and skills | <p>There may be an impact on a small number of pupils in some schools due to the changes in the bus network and some may end up having a longer journey or changing buses. However, in line with the amended school transport policy they would be provided with transport to their nearest school</p> <p>If parental choice is for a pupil to attend an English-medium school that wasn't their nearest school, then the parent/carer would need to make their own arrangements for transport.</p> | Neutral | Will still be required to carry 5500 learners to school safely every day | Neutral |
| Residents and Communities We will support our residents and communities | Home to school transport will be provided for learners who ordinarily reside in Powys to attend their nearest suitable school or catchment school, therefore supporting residents to access schools within their communities. This enables community cohesion and a social infrastructure to develop within these communities | Neutral | Home to school transport is a statutory service. | Neutral |

Source of Outline Evidence to support judgements

We spend around £55k per school day with local suppliers. To make a £500k reduction will require the daily spend to reduce by £2,700 per day which is around a 5% reduction. Care will be taken to spread the cost reduction equally across the supplier base.

6. How does your proposal impact on the Welsh Government’s well-being goals?

| Well-being Goal | How does proposal contribute to this goal? | IMPACT Please select from drop down box below | What will be done to better contribute to a more positive impact or to mitigate any negative impacts? | IMPACT AFTER MITIGATION Please select from drop down box below |
|--|---|---|--|--|
| <p>A prosperous Wales: An innovative, productive and low carbon society which recognises the limits of the global environment and therefore uses resources efficiently and proportionately (including acting on climate change); and which develops a skilled and well-educated population in an economy which generates wealth and provides employment opportunities, allowing people to take advantage of the wealth generated through securing decent work.</p> | <p>Project will have to be progressed to consider impact of proposals</p> <p>It is not anticipated that implementation of the revised policy would have a significant impact on the level of home to school transport provided, therefore there would be no impact on this well-being goal.</p> | <p>Neutral</p> | | <p>Choose an item.</p> |
| <p>A resilient Wales: A nation which maintains and enhances a biodiverse natural environment with healthy functioning ecosystems that support social, economic and ecological resilience and the capacity to adapt to change (for example climate change).</p> | <p>N/A</p> | <p>Choose an item.</p> | | <p>Choose an item.</p> |

| Well-being Goal | How does proposal contribute to this goal? | <u>IMPACT</u> Please select from drop down box below | What will be done to better contribute to a more positive impact or to mitigate any negative impacts? | <u>IMPACT AFTER MITIGATION</u> Please select from drop down box below |
|--|--|---|---|--|
| <p>A healthier Wales: A society in which people’s physical and mental well-being is maximised and in which choices and behaviours that benefit future health are understood.</p> <p>Public Health (Wales) Act, 2017: Part 6 of the Act requires for public bodies to undertake a health impact assessment to assess the likely effect of a proposed action or decision on the physical or mental health of the people of Wales.</p> | <p>The law provides that the Council provides free school transport for primary aged children who live more than 2 miles from their nearest suitable school and 3 miles for secondary aged learners. Where we do not provide transport for learners who do not qualify under the distance criteria, learners and families should be encouraged to make use of alternative active travel arrangements such as walking & cycling</p> | <p>Neutral</p> | | <p>Choose an item.</p> |
| <p>A Wales of cohesive communities: Attractive, viable, safe and well-connected Communities.</p> | <p>The current school transport policy confirms that transport will be provided to eligible learners to their nearest or catchment school – this will ensure that eligible learners will be able to attend their local primary school, strengthening links with the local community, building community cohesion and a social infrastructure.</p> | <p>Neutral</p> | | <p>Choose an item.</p> |
| <p>A globally responsible Wales: A nation which, when doing anything to improve the economic, social, environmental and cultural well-being of Wales, takes account of whether doing such a thing may make a positive contribution to global well-being.</p> <p>Human Rights - is about being proactive (see guidance)</p> <p>UN Convention on the Rights of the Child: The Convention gives rights to everyone under the age of 18, which include the right to be treated fairly and to be protected from discrimination; that organisations act for the best interest of the child; the right to life, survival and development; and the right to be heard.</p> | <p>N/A</p> | <p>Choose an item.</p> | | <p>Choose an item.</p> |

Cyngor Sir Powys County Council

Impact Assessment (IA)

The integrated approach to support effective decision making



| Well-being Goal | How does proposal contribute to this goal? | IMPACT Please select from drop down box below | What will be done to better contribute to a more positive impact or to mitigate any negative impacts? | IMPACT AFTER MITIGATION Please select from drop down box below |
|--|---|---|---|--|
| A Wales of vibrant culture and thriving Welsh language: A society that promotes and protects culture, heritage and the Welsh language, and which encourages people to participate in the arts, and sports and recreation. Incorporating requirements under the Welsh Language (Wales) Measure 2011 and the Welsh Language Standards | | | | |
| <i>Opportunities for persons to use the Welsh language, and treating the Welsh language no less favourable than the English language</i> | The revised policy promotes access to Welsh-medium education, as required by the Learner Travel (Wales) Measure 2008. We would still be required to deliver this policy | Good | | Choose an item. |
| <i>Opportunities to promote the Welsh language</i> | The revised policy promotes access to Welsh-medium education, as required by the Learner Travel (Wales) Measure 2008 We would still be required to deliver this policy | Good | | Choose an item. |
| <i>People are encouraged to do sport, art and recreation.</i> | N/A | Choose an item. | | Choose an item. |
| A more equal Wales: A society that enables people to fulfil their potential no matter what their background or circumstances (including their socio economic background and circumstances). Incorporating requirements under the Equality Act 2010 (Statutory Duties) (Wales) Regulations 2011 and the Social Economic duty (2020). | | | | |
| <i>Age</i> | Any changes to provision will not change the age range we provide home to school transport | Neutral | | Choose an item. |
| <i>Disability</i> | Any changes to the provision would potentially be applicable to all pupils. As outlined in the policy, transport will be provided to learners with SEN/ALN in accordance with their statutory plan. | Neutral | | Choose an item. |
| <i>Gender reassignment</i> | The revised arrangements could be applied to all learners | Neutral | | Choose an item. |
| <i>Marriage or civil partnership</i> | The revised arrangements could be applied to all learners | Neutral | | Choose an item. |
| <i>Race</i> | The revised arrangements could be applied to all learners | Neutral | | Choose an item. |
| <i>Religion or belief</i> | The revised arrangements could be applied to all learners | Neutral | | Choose an item. |
| <i>Sex</i> | The revised arrangements could be applied to all learners | Neutral | | Choose an item. |

Cyngor Sir Powys County Council
Impact Assessment (IA)

The integrated approach to support effective decision making



| Well-being Goal | How does proposal contribute to this goal? | IMPACT Please select from drop down box below | What will be done to better contribute to a more positive impact or to mitigate any negative impacts? | IMPACT AFTER MITIGATION Please select from drop down box below |
|--------------------------------|---|---|--|--|
| <i>Sexual Orientation</i> | The revised arrangements could be applied to all learners | Neutral | | Choose an item. |
| <i>Pregnancy and Maternity</i> | The revised arrangements could be applied to all learners | Neutral | | Choose an item. |
| <i>Socio-economic duty</i> | The revised arrangements could be applied to all learners | Neutral | | Choose an item. |

Cyngor Sir Powys County Council

Impact Assessment (IA)

The integrated approach to support effective decision making



| Source of Outline Evidence to support judgements |
|--|
| |

7. How does your proposal impact on the council's other key guiding principles?

| Principle | How does the proposal impact on this principle? | IMPACT Please select from drop down box below | What will be done to better contribute to a more positive impact or to mitigate any negative impacts? | IMPACT AFTER MITIGATION Please select from drop down box below |
|--|--|--|---|---|
| Sustainable Development Principle (5 ways of working) | | | | |
| Long Term: Looking to the long term so that we do not compromise the ability of future generations to meet their own needs. | The Council may need to further review the provision of Home to School Transport in the future in order to align with plans which are taken forward as part of the Council's Strategy for Transforming Education in Powys | Unknown | | Choose an item. |
| Collaboration: Working with others in a collaborative way to find shared sustainable solutions. | Any changes to the provision will be done in consultation with the school service. | Neutral | | Choose an item. |
| Involvement (including Communication and Engagement): Involving a diversity of the population in the decisions that affect them including: Unpaid Carers: Ensuring that unpaid carers views are sought and taken into account | Any changes to the provision will be communicated to parents via social media and the Council's webpage, as well as direct targeting to all schools for dissemination to parents, pupils, governors and staff. | Neutral | | Choose an item. |
| Prevention: Understanding the root causes of issues to prevent them from occurring including: Safeguarding: Preventing and responding to abuse and neglect of children, young people and adults with health and social care needs who can't protect themselves. | The contracts requires contractors to undertake enhanced safeguarding check (DBS clearance) every 3 years. All drivers are required to undertake safeguarding training with the authority. They also complete online training through the NSPCC. During the tendering process, all contractors must evidence that they adhere to a safeguarding policy.' | Good | | Choose an item. |

Cyngor Sir Powys County Council

Impact Assessment (IA)

The integrated approach to support effective decision making



| Principle | How does the proposal impact on this principle? | IMPACT Please select from drop down box below | What will be done to better contribute to a more positive impact or to mitigate any negative impacts? | IMPACT AFTER MITIGATION Please select from drop down box below |
|--|---|---|---|--|
| Integration: Taking an integrated approach so that public bodies look at all the well-being goals in deciding on their well-being objectives. | N/A | Choose an item. | | Choose an item. |
| Powys County Council Workforce: What Impact will this change have on the Workforce? | N/A | Choose an item. | | Choose an item. |
| Payroll: How will this impact salary, any overtime/enhanced payments etc? Does this affect any particular group of employees? E.g. Male/Female dominated workforce. Does this proposal comply with the Councils Single Status Terms and Conditions? | N/A | Choose an item. | | Choose an item. |
| Welsh Language impact on staff | N/A | Choose an item. | | Choose an item. |
| Apprenticeships: Has consideration been given to whether this change impacts negatively, or positively on Apprenticeships within the service? | N/A | Choose an item. | | Choose an item. |
| Source of Outline Evidence to support judgements | | | | |
| | | | | |

Cyngor Sir Powys County Council

Impact Assessment (IA)

The integrated approach to support effective decision making



8. What is the impact of this proposal on our communities?

| Communities | How does the proposal impact on residents and community? | <u>IMPACT</u> See impact definitions in guidance document | What will be done to better contribute to a more positive impact or to mitigate any negative impacts? | <u>IMPACT AFTER MITIGATION</u> See impact definitions in guidance document | Source of Outline Evidence to support judgement |
|-------------|--|--|---|---|---|
| | | Choose an item. | | Choose an item. | |

9. What are the risks to service delivery or the council following implementation of this proposal?

| Description of risks | | | |
|---|--|--|--|
| Risk Identified | Inherent Risk Rating Impact X Likelihood (See Risk Matrix in guidance document) | Mitigation | Residual Risk Rating Impact X Likelihood (See Risk Matrix in guidance document) |
| If 'hit' too hard some bus operators may go out of business | | Where possible, spread the reduction in provision across the supplier base | |
| | | | |

10. Overall Summary and Judgement of this Impact Assessment?

| Outline Assessment (to be inserted in cabinet report) | Cabinet Report Reference: |
|--|---------------------------|
| The outline assessment suggests that the negative impact of reducing capacity in the current provision is low, and that, overall, the impact is positive as we will still transport the same number of learners to school. | |

11. Is there additional evidence to support the Impact Assessment (IA)?

| What additional evidence and data has informed the development of your proposal? |
|--|
| N/A |

12. On-going monitoring arrangements?

What arrangements will be put in place to monitor the impact over time?

If the reduction in capacity is achieved, the impact will be monitored annually, and if the provision needs changing due to changes in other policies or the law, then the policy and provision will need to be revised to take account of these changes.

Please state when this Impact Assessment will be reviewed.

Quarterly

13. Sign Off

| Position | Name | Signature | Date |
|-------------------------|------------------|---|-------------------------|
| Impact Assessment Lead: | John Forsey | | |
| Head of Service: | Matt Perry |  | 13 th Feb 21 |
| Portfolio Holder: | Cllr Aled Davies | | |

14. Governance

| Decision to be made by | Choose an item. | Date required |
|------------------------|-----------------|---------------|
| | | |

FORM ENDS